

DANIELLE SAFONTE

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EDUCATION

University of Phoenix (Virtual Campus)

Master's Degree of Information Systems (MIS) 2008

GPA 3.92

Courses Included: System Analysis & Design, Programming, Databases, Networking, Telecommunications, and Web Management

University of Phoenix (Virtual Campus)

Bachelors of Science in Information Technology (BSIT) - Minor in Software Engineering 2007

GPA: 3.81

Courses Included: C, C++, Web Programming, Java, UNIX, SQL, Database Management, System Networking, Network & Telecommunications, Web Development, Business Systems Development, and Business Ethics

College of Staten Island, CUNY (Staten Island, NY)

Associates in Business Information Systems 2004

Courses Included: Business, Marketing, Finance, Computer Science and Information Systems

TEACHING EXPERIENCE

CUNY – Brooklyn College

(Brooklyn, NY and Virtual Campus)

Adjunct Lecturer for Computer and Information Science Department '16 – Present

Developed syllabus and overall course structure, weekly lab practicum, administered all grades, facilitated and created labs, exam development, final exam creation, and developed course content.

Instructor of: Intro to Multimedia Computing (Web programming): CISC 1600; Intro to Computer Applications (Advanced MS Office): CISC 1050; New Media & Business: CISC 1597 (Data usage and analysis); Management Information Systems (database and business systems): BUSN 3420 & CISC 1590.

CUNY – City College of New York – NYC College of Technology

(Brooklyn, NY and Virtual Campus)

Adjunct Lecturer for Computer Engineering Technology (CET) Department '15 – Present

Developed syllabus and overall course structure, weekly lab practicum, administered all grades, facilitated and created labs, exam development, final exam creation, and developed course content.

Instructor of: Logic and Problem Solving: CET1111; Computer Engineering Technology: CET4962; Applied Software – Raspberry Pi with Scratch and Python; Electronic Circuits: EMT1150, Assembly Language: CET3510; Fundamentals of Digital Systems: EMT 1250; Technical Graphics: EMT 1120

Touro College – New York School of Career and Applied Studies (NYSCAS) (New York, NY)

Adjunct Professor – Computer Science Department '14 - Present

Developed syllabus and overall course structure, weekly lab practicum, administered all grades, facilitated and created labs, exam development, final exam creation, and developed course content.

Instructor of: Computer Fundamentals: GCO120; Advanced Network Security: GCO325; Computer Forensics: GCO321; JAVA I: GCO220.

Berkeley College – Larry Luig School of Business (New York, NY)**'14 – July 15****Adjunct Professor**

Developed syllabus and overall course structure, weekly lab practicum, administered all grades, facilitated and created labs, exam development, final exam creation, and developed course content.

Instructor of: BUS226 Career Management, CIS201 Excel, CIS204 Access, CIS212 PowerPoint

New York Safety Program (Brooklyn, NY)**NY DMV Approved Defensive Driving Course Instructor****'02 - 2016**

Facilitate DMV approved course material, developed overall course structure, market students, maintain all certifications and paperwork. Run as a self-employed business.

The Wood Tobe Coburn School (New York, NY)**Adjunct Professor of Computer Science & Systems Networking Majors****2013-2014**

Developed syllabus and overall course structure, exam development, course material, final exam creation, weekly lab practicum, administered all grades, facilitated and created labs, developed course content. Courses include: SQL, UNIX, CSS / HTML5, Java, JavaScript, programming basics, C++ and more.

RELATED EXPERIENCE**Freelance Work****Systems & Database Administrator, Consultant, Project Manager and more****Jan 2008 – Present**

Have completed numerous numbers of small projects from a full medical office IT implementation (from design to ordering, installation and maintenance) to web forms, both creation and maintenance, and much more. Have worked with servers, software installation, database maintenance and creation, technical writing, Excel tables (pivot tables, charts, LOOKUP functions), use of MS Visio to create system and organization flowcharts and diagrams, floor plans, system plans, in conjunction with MS Project, code algorithms and more.

NYC College of Technology – Counseling Department**Systems & Database Administrator****Jan 2008 – August 2016**

Manage SQL server running Titanium Counseling software. Tasks include original server installation, upgraded server installation, server and user maintenance, data reporting, user training and more.

NYC College of Technology – SEEK Department**Systems & Database Administrator / IT Director / Technical Project Manager****Aug '06 – Dec 2012**

Provide PC assistance, maintenance, and service for student and administrative labs.

Implemented a new server for the department. In charge of technology ordering and maintenance.

Implemented, setup, maintain, and proctor AdvisorTrac, a scheduling and survey instrument database software.

Developed and maintained statistical algorithms and managed data analytics from SQL server queries, AdvisorTrac reports, PHP Web surveys, and education data collection software, such as LASSI, SAS, and SPSS. Managed the variety data with the use of advanced queries to on central to one centralized report for various grant purposes.

Created training and technical manuals for all staff. Advanced use of the entire MS Office Suite for a variety of tasks over the 6+ years I was there.

Lead in new network systems design for office move using MS Project to coordinate.

Webmaster for the departments' website; included creation of a new website

LICENSES & CERTIFICATIONS

CUNY – Certified Online Course Instructor obtained 2014

NCS Academy, New York, NY

<http://www.ncsacademy.com/profileview.cfm?profile=291125>

Microsoft Excel, Word, Access, PowerPoint and Office 2000, 2007, 2013, Excel, Word, Access, PowerPoint 2002, Office XP (Master), Windows 2000 Professional, and Windows XP Professional Certification's, A+ (Computer Hardware Technician) and PC Basics (Master) Certification

New York DMV, Albany, NY - Obtained 2003 from New York Safety Program

DEFENSIVE DRIVING INSTRUCTOR'S LICENSE